
GOVERNANCE COMMITTEE
MINUTES OF THE MEETING HELD ON 25 APRIL 2022

Present: Councillors Fuller (Chair), D Galton (Vice-Chair), Bunday, Leggett, Magee, J Payne and Shields

Apologies: Councillors

37. **MINUTES OF PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

RESOLVED: that the minutes for the Committee meeting on 14 February 2022 be approved and signed as a correct record.

38. **ANNUAL REVIEW OF THE CONSTITUTION**

The Committee received and noted the report of the Service Director, Legal and Business Operations and Monitoring Officer detailing the annual review of the Council's Constitution.

The Committee noted that a further report on the membership of the Health and Wellbeing Board would be presented to them to consider in the near future.

39. **INTERNAL AUDIT PROGRESS REPORT**

The Committee received and noted the report of the Chief Internal Auditor detailing the internal Audit Progress report for the period 25 January to 5 April 2022.

The Committee discussed progress with the Internal Auditor on the following activities detailed in the report:

- Removal and rationale of the Multi Agency Safeguarding Hub (MASH)
- Woodlands Community College – Finance and Personnel Group
- Business World – implementation of financial planning and analysis software
- Direct Payments Audit
- IT procurement, inventory control and disposal
- Short breaks – agreed further information would be brought back to the Committee.

40. **ANNUAL AUDIT PLAN & CHARTER 2022-23**

The Committee considered and noted the report of the Chief Internal Auditor detailing the Annual Internal Audit Plan 2022-23 and the Internal Audit and Counter Fraud Charter and Code of Ethics.

RESOLVED:

- (i) To approve the provisional Annual Internal Audit Plan for 2022-23 as attached;
and
- (ii) To approve the Internal Audit and Counter Fraud Charter and Code of Ethics.

41. **EXTERNAL AUDIT - AUDIT PLAN**

The Committee considered and noted the report of the External Auditors detailing the External Audit Plan for 2021-22.